

**TRIPURA LEGISLATIVE ASSEMBLY
SECRETARIAT
AGARTALA : TRIPURA.**

No.F.1(203)-LA/78-II.

Dated, Agartala, the 22nd May, 2017

ADVERTISEMENT

Applications are invited in the following prescribed format from the bonafide citizens of India for filling up the following posts in the establishment of Tripura Legislative Assembly Secretariat. Intending candidates in the age group between 18 - 40 years for general category and candidates in the age group between 18 - 45 years for ST/SC/PH category as on 20-06-2017 may apply for each post separately stating the particulars duly signed by the candidate's himself/herself along with attested copies of necessary certificates / testimonials viz, educational qualification, experience certificate, permanent residence certificate, nationality certificate (if any), age proof certificate etc. and 4(four) copies of recent passport size colour photograph duly attested by a gazetted officer enclosing Indian postal order worth **Rs. 200/-** in case of UR and **Rs. 150/-** in case of ST/SC/PH payable at Agartala in favour of the Secretary, Tripura Legislative Assembly within 20th June, 2017 on all working days upto 4 p.m.. Incomplete application or the application received after last date will be summarily rejected. The candidates for all posts at serial no-2,3 & 4 may have to appear in the written examination and candidates at serial no-1 & 5 may have to appear in both written examination and type/ shorthand test at their own expenses at the time and the place to be notified later on. The successful candidates in written examination / written & type test / written type-shorthand test as the case may be, will be asked for interview and thereafter whosoever will obtain relatively more marks in the aggregate will be finally selected. For details, candidates, may contact the office of the undersigned on all working days during the period w.e.f. 11 a.m. to 4 p.m. and may also visit our website www.tripuraassembly.nic.in.

Those who applied earlier for the post of Jr. Reporter in pursuance of notification vide no. F.1(203)-LA/78-I dated 07-11-2014 need not apply again.

Details of the posts to be recruited are as follows:

SL. NO	NAME OF THE POST	NO. OF POST	CATEGORY OF THE POST.	PAY	EDUCATIONAL QUALIFICATION
1	2	3	4	5	6
1.	Junior Reporter	6(six)	UR-3 ST-3	₹10,130/- per month on fixed pay basis under the scale of pay ₹5,700-24,000/-, PB-2, G.Pay. ₹4,200/-	Must be a graduate. Must have minimum speed of 30(thirty) words per minute in both English and Bengali type writing and 100 words per minute in English and Bengali Short-hand.
2.	Translator (Kok-Borok)	1(one)	ST	₹10,130/- per month on fixed pay basis under the scale of pay ₹5,700-24,000/-, PB-2, G.Pay. ₹4,200/-	Must be a graduate. Must have fair knowledge in both Bengali & Kok-Borok languages. Must be capable of translating "Kok-Borok" version into Bengali and vice versa.
3.	Reference Assistant	1(one)	UR	₹7,380/- per month on fixed pay basis under the scale of pay ₹5,700-24,000/-, PB-2, G.Pay. ₹2,400/-	Graduate of recognized University and preference will be given to those who are having Bachelor degree in Library Science.
4.	Junior Operator	1(one)	ST	₹6,260/- per month on fixed pay basis under the scale of pay ₹5,700-24,000/-, PB-2, G.Pay. ₹2,200/-	Must have passed the Madhyamik or equivalent examination and must have proficiency in operating Tape Recorders, P.A. equipment and other audio-visual equipments.
5.	Bengali Typist	2(two)	UR	₹6,260/- per month on fixed pay basis under the scale of pay ₹5,700-24,000/-, PB-2, G.Pay. ₹2,200/-	Secondary / Senior Secondary level or equivalent examination passed with knowledge of Bengali typing at the minimum speed of 30 words per minute. Preference will be given to Graduate and to those who know both Bengali & English type writing.

60627-05-17
(Bamdeb Majumder)
Secretary
Tripura Legislative Assembly

PRESCRIBED APPLICATION FORMAT

- i) Name of post applied for :-
ii) Name of applicant (in block letters) :-
iii) Name of father/husband :-
iv) Permanent address :-
v) Present address :-
vi) Nationality :-
vii) Date of birth :-
viii) Employment exchange registration no., if any :-
ix) Educational qualification :-
x) Other qualification, if any :-
xi) Whether (ST/SC/UR/PH/ Govt. Service) :-
xii) Amount deposited in postal order with indication of no. and date :-
xiii) Communication number (Land phone / mobile):-

Affix a recent
Attested
passport size
colour photo -
graph.

DECLARATION

The information furnished in the application is correct to the best of my knowledge and belief. I am not aware of any circumstances which might impair my fitness for employment under Tripura Legislative Assembly Secretariat.

DATE :-

SIGNATURE OF THE APPLICANT

PLACE:-

NO

Office use only.

ACKNOWLEDGEMENT

Application received from Sri/Smt.
S/O,D/O,W/O,Sri/Smt./Late.....of.....
.....for the post of Jr. Reporter / Translator (Kok-Borok)/Ref.
Asstt./ Jr. Operator/ Bengali Typist.

Signature of Receiving Officer.
